

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, November 13, 2006

4:15 p.m.

Room 15, Top Floor, City Hall

ORDER OF BUSINESS:

1. **Call to Order & Roll Call.** The meeting was called to order at 4:18 pm by Chair Alan Kasehagen. Vice-Chair Mary Scoptaz, Commissioners Donna Lewis, Kathryn McKee and Gabriel Garcia, and staff member Barbara Barker were also present.
2. **Opportunity for Public Comment.** None.
3. **Approval of Minutes from the July 10, 2006 meeting. The September 11, 2006 meeting was cancelled due to lack of a quorum.** The July 10, 2006 meeting minutes were adopted as corrected. Item #3 was corrected to read "The minutes were approved as corrected." Items #1 and #4: Commission Chair Kasehagen's name was corrected from Kasenhagen.
4. **2007 Meeting Calendar: (Every other month on the 2nd Monday): January 8, March 12, May 14, July 9, September 10, November 12.** The 2007 meeting calendar was reviewed by the Commission.
5. **Upcoming Hearings.** The hearing scheduled for December 5, 2006 is anticipated to be less than a full day and the Hearing Officer will be Judge Slater. Another hearing is in the process of being scheduled before the Commission's Hearing Board. Mary Rem, from Human Resources, who worked with the Commisison for many years retired; Sarah Bayne will be the new contact.
6. **Topic(s) for the next/future meeting(s).** No specific topics were identified for the next or future meetings. The Commission discussed that items/issues may be reviewed when brought to their attention by the City, employees or by a Commissioner, and when the Commission sees a trend developing. The Commission is also available for hearings.
7. **Adjournment of meeting.** The meeting adjourned at 4:26 p.m.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Barbara Barker at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.